

MSCA 09 Archives Committee Meeting Minutes for November 19, 2011

At 11:45 am Joseph H. opened the meeting with the Serenity Prayer. There were 8 in attendance: Paco G. Matt W. Pete B. Patti B. Joseph H. Doug B. Moses P. Rick A.

Approval of October Minutes

- After review Matt W. made a motion to approve the October minutes. Rick A. seconded the motion and the motion was passed.

Treasure's Report: Patti B.

- It was reported that at the end of November the balance in the checking account will be \$59.50.

Chairman's Report: Joseph H.

- A brief report of the Archives finances was made by Joseph H.

Collections Committee Report: Matt W.

- It was reported the Collections Sub-Committee continued its discussions of updating the 'Time Line', upgrading computers to windows 7, the displays traveling to various Area events and the de-accessioning of material at the Archives.

Archivist's Report: Pete B.

- Pete reported that he gave an Archives presentation at the District 15 meeting and had attended the Inland Empire Convention.

Old Business

2011 Archives Budget: Patti B.

- Patti reported that the current balance of the Operations Budget is \$91.57.
- There was discussion on the 2012 projected budget.

Internet, Email and Website: Doug B.

- A review of accessing the Archives Website's email and the answering machine was done.

Projects for the Archives Committee: Pete B. / Joseph H.

- A new Movie Night schedule needs to be made for 2012.

MSCA History: Everyone

- Matt W. is to update the Group Histories and forward them to Pete B.

Spanish Liaison Report: Raul C.

- No report.

Other: Everyone

- The Archivist Pete B. made a plea for a more exhorted effort for the Committee to accomplish its goals.

New Business

Archives Committee Elections:

- For the office of Archives Chairperson Patti B. nominates Matt W. Rick A. seconds the nomination. Matt W. accepts. Pete B. moves to close the nominations and Moses P. seconds the motion. All vote in favor and Matt W. is elected for the office of Archives Chairperson.
- For the office of Archives Co-Chair Pete B. nominates Patti B. Patti accepts the nomination. Pete B. moves to close the nominations and Moses P. seconds the motion. All vote in favor and Patti B. is elected for the office of Archives Chairperson.
- For the office of Archives Treasures Moses P. nominates Rick A. Patti B. seconds the nomination. Rick A. accepts and all vote in favor. Rick A. is elected for the office of Archives Treasures.
- For the office of Archives Secretary Matt W. nominates Doug B. Patti B. seconds the nomination. Doug B. accepts the nomination. Moses P. moves to close the nomination and all vote in favor. Doug B. is elected for the office of Archives Secretary.
- Pete B. moves to accept Paco G. as the new Spanish Liaison. Doug B. seconds the move. Paco G. accepts. Paco G. is now the new Archives Spanish Liaison.

Schedule for next Archives Meeting:

- The next Archives Committee meeting will be on Saturday, Dec. 17th at 11:30am.

Motion to adjourn:

- At 12:53pm Matt W. makes to adjourn the meeting, Moses P. seconds the motion. All vote in favor and the meeting is closed.

Respectfully Submitted,

Rick Alvarez

Archives Committee Secretary

